

Hochschule  
München  
University of  
Applied Sciences

Department of Engineering  
and Management

## **Examination board** International Management & Digital Engineering

Prof. Dr.-Ing. Carsten Franke



Head of Examination board  
International Management & Digital Engineering  
Room: R 3.070  
Phone: +49 89 1265-3925  
E-Mail: [carsten.franke@hm.edu](mailto:carsten.franke@hm.edu)

# What do I have to do to recognize examination results **from other degree programs** (at universities)?

- If you have already studied at another university and completed examinations there, these can be credited if they are equivalent in terms of the breadth and depth of the skills taught. The module coordinators decide on the equivalence of the competencies. Information on the skills taught in the modules of the Bachelor's degree International Management & Digital Engineering can be found here:

[https://mediapool.hm.edu/media/fk09/fk09\\_lokal/studierende\\_wi/rund\\_um\\_das\\_studium\\_1/studienplaene\\_5/Studienplan\\_IMADE\\_290724.pdf](https://mediapool.hm.edu/media/fk09/fk09_lokal/studierende_wi/rund_um_das_studium_1/studienplaene_5/Studienplan_IMADE_290724.pdf)

- The module coordinators can be found here:

[https://mediapool.hm.edu/media/fk09/fk09\\_lokal/studierende\\_wi/rund\\_um\\_das\\_studium\\_1/modulvertreter/Module\\_coordinators\\_IMADE.pdf](https://mediapool.hm.edu/media/fk09/fk09_lokal/studierende_wi/rund_um_das_studium_1/modulvertreter/Module_coordinators_IMADE.pdf)

# What do I have to do to recognize examination results **from other degree programs** at other universities than ours or at other universities including HM?

- **Only compulsory modules are credited, not compulsory elective modules**, as other compulsory elective modules can be selected here.
- If you want to re-use examination results, then make an appointment with the module coordinator if you suspect equivalence. The module coordinator can assess the equivalence and, if necessary, confirm it on this form (digitally):

[https://mediapool.hm.edu/media/fk09/fk09\\_lokal/studierende\\_wi/rund\\_um\\_das\\_studium\\_1/anrechnungen\\_b\\_pruefungsleistungen/anrechnungvonleistungen.pdf](https://mediapool.hm.edu/media/fk09/fk09_lokal/studierende_wi/rund_um_das_studium_1/anrechnungen_b_pruefungsleistungen/anrechnungvonleistungen.pdf)

- The final decision is made by the examination board.
- To process the recognition, please arrange a consultation appointment in NINE with the chair of the examination board (Prof. Dr. Franke) and come to the consultation with copies of certificates. The module coordinator must have sent a signed digital decision to the examination board **in advance**.

# Can I also get credit for examinations from outside the university (e.g. technical school / Technikerschule)?

- Examinations from outside the university can be credited if the module coordinator classifies the performance as equivalent.
- For this purpose, the module coordinator will check your course documents or similar. If the documents are positive, the module representative will hold a specialist discussion with you to decide on the recognition.
- If necessary, please contact the module representative to arrange the individual procedure for the interview (telephone, face-to-face consultation, online consultation, etc.)
- **Must take place within the first 8 weeks of the degree program (only for credits outside universities)**

# What do I have to do to take part in an exam?

Prerequisite: Online registration (PRIMUSS) for the exams within the period **Thursday, 7.11.24 - Monday, 18.11.24**

Hint: click on „E-Mail Bestätigung gewünscht“ in order to receive a confirmation of your registration