Good to know:

Department of Applied Sciences and Mechatronics | 06
Lothstr. 34  80335 Munich

Campus Lothstr.
Buildings A, C, D, E, G

https://sci.hm.edu
https://sci.hm.edu/startseite/index.en.html
hm_fakulaet06

HM-App: FK06 | HM

Secretary’s Office of Department 06:
Room A 2.08, (Bldg. A, 2nd Floor)
Lothstr. 34 , 80335 Munich

Tel.:  (0)89 1265–1601or
Tel.:  (0)89 1265–1602
Email: sekretariat-fk06@hm.edu

During the semester the Secretary’s Office is open

Monday to Thursday 09.00 – 12.00 a.m. | 02.00 – 04.00 p.m.
Friday  09.00 – 12.00 a.m.

Information and Welcome Events for Master’s Degree Programs:

Biotechnology | Bioengineering | BBM  18th March  room D 3.07  5:00–9:00 p.m.
Mechatronics | MEM  18th March  room C 3.00  5:00–9:00 p.m.
Micro- and Nanotechnology | MNM  18th March  room D 3.08  5:00–9:00 p.m.
Photonics | POM  18th March  room D 109  5:00–9:00 p.m.

We recommend the participation strongly for all new students at our department.

>>Before these welcome events, there are no lectures, lab classes and exercises. <<

For possible changes, please refer to the announcements on the department homepage.
**Registration for lectures and lab classes at the department 06:**

For the use of some intern department pages and the assignment of your courses in the lecture schedules, please register separately on the faculty server:

https://sci.hm.edu/startseite/index.en.html > Current Students > Overview > Registration FK-Server

Please note that the registration data that you have received after successful enrollment by the Student Advising Center at the university (campus ID) does not automatically lead to a registration on the faculty server. The separate login to the FK server does not necessarily have to be identical to the campus ID. However, it makes sense to use the same password here.

To register, you must provide your e-mail address. Only the "@hm.edu" e-mail address is permitted here. (Check the contents of your hm.edu mailbox at regular intervals, as this also regulates administrative matters!!!)

Registrations for lectures, lab classes and seminars are usually possible via

https://sci.hm.edu/startseite/index.en.html > Current Students > Overview > Timetables

as soon as the timetable is online (at the latest one week before the beginning of the semester). Please open your semester lecture schedule by clicking on your assigned study group (Example: MEB1A = Mechatronics in the 1st semester Group A). In the header area above the now open lecture schedule, you will find the link "Take your courses". Here you can put together your individual lecture schedule.

**It is important here** that the assignment of lab classes groups is usually only activated by the lecturers after the first lecture to which this lab class belongs and only from this point in time is an assignment and group division is possible. There are also lecturers who unlock their lab classes right away.

**Study and Examination Regulations (SPO):**

The study and examination regulations are the legal basis for your degree program. It contains all framework conditions and regulations that affect your degree program.

You can find the SPO of your degree program here:

www.hm.edu > Ich bin Studierende/r > Mein Studium > Rechtliches bzw. direkt über PRIMUSS > STATUS

You need more information around you studies at the HM? Please contact our International Office for questions.

https://www hm.edu/en/contact_en/international_affairs_office_contact/index.en.html

An important point of contact, especially for those who start their studies at our department, is the office of the Students Organisation – Student Council 06:

You can reach the **Student Organisation – Student Council 06**

- in person in Room D 0.08 (Bldg. D, Ground Floor, Entrance Courtyard),
- by phone at 089/1265-1699 and by email at kontakt@fachschaft06.de
- on Instagram fachschaft06_hm

The Student Council 06 represents the interests of all students at the Department 06 vis-à-vis the various committees within the HM and in the self-administration of the department and the university. The cooperation is voluntary and very welcome. If you are interested, it is best to contact the Fachschaft 06 directly.

Diese Informationen sind nicht abschließend und geben nur den derzeitigen Stand wieder. Informieren Sie sich deshalb immer zusätzlich über die Internetseiten der Fakultät (https://sci.hm.edu) und der Hochschule München. Änderungen vorbehalten.