**AGORA - Application Form**

Please complete the form and send it together with all application documents as pdf files to

Ms. Christina Regul, AGORA Project Coordinator at HM Hochschule München University of Applied Sciences, at christina.regul@hm.edu.

# PERSONAL DATA

|  |  |
| --- | --- |
| Family name: | Klicken oder tippen Sie hier, um Text einzugeben. |
| First name(s): | Klicken oder tippen Sie hier, um Text einzugeben. |
| Date of birth: | Klicken oder tippen Sie hier, um Text einzugeben. |
| Place of birth (city): | Klicken oder tippen Sie hier, um Text einzugeben. |
| Gender: | Klicken oder tippen Sie hier, um Text einzugeben. |
| Citizenship: | Klicken oder tippen Sie hier, um Text einzugeben. |
| Postal address: | Klicken oder tippen Sie hier, um Text einzugeben. |
| Phone number: | Klicken oder tippen Sie hier, um Text einzugeben. |
| E-mail: | Klicken oder tippen Sie hier, um Text einzugeben. |

# CURRENT STUDY INFORMATION

|  |  |  |
| --- | --- | --- |
| Home university: | Hochschule München – University of Applied Sciences | |
| Current degree/field of study: | Bachelor | Master |
| Klicken oder tippen Sie hier, um Text einzugeben. |  |
| Department: | Klicken oder tippen Sie hier, um Text einzugeben. |  |
| Current study year/ semester: | Klicken oder tippen Sie hier, um Text einzugeben. |  |

# MOTIVATION, CURRICULUM VITAE AND INTERESTS

Please state briefly why you would like to participate in the AGORA project and why you would be a suitable candidate (maximum: 1000 characters):

Klicken oder tippen Sie hier, um Text einzugeben.

What else do we need to know about you (e.g. special talents, exciting hobbies, related work experiences etc.)? Feel free to tell us a little more about yourself (maximum: 500 characters):

Klicken oder tippen Sie hier, um Text einzugeben.

I will attach a current English CV/resume to this application.

# CONFIRMATION OF THE ACCURACY OF THE INFORMATION

I confirm that the information given here is correct. I will announce changes and additions immediately and I understand that falsifying information on this application may lead to exclusion from participation.

Klicken oder tippen Sie hier, um Text einzugeben.

Place and Date Signature

# PRIVACY NOTICE

**General information**

Data protection is important to us and it is our legal obligation.

## Controller’s contact details

HM Hochschule München University of Applied Sciences (HM), Lothstr. 34 in 80335 Munich, Germany is the controller for the personal information we process, unless otherwise stated.

## Data Protection Officer's contact details

You can contact our data protection officer at HM Hochschule München University of Applied Sciences by e-mail at datenschutzbeauftragter@hm.edu and by telephone at +49 89 6080 7600.

## Purpose to process your personal data

The personal data collected from you are used by HM for the proper performance of its legal tasks and duties for education and research (Article 4 Par. 1 BayDSG in conjunction with Article 2 BayHSchG).

## Selection of participants

We process your personal data within the framework of the DAAD-funded project

for the purpose of selecting suitable applicants for participation in the AGORA project. This includes particularly but not solely the comparison of the submitted applications as well as sharing the application with an independent selection committee.

## Use and Transfer of your data

If you are selected to participate, we will process your personal data especially but not solely to coordinate and to implement the relevant program as well as to meet statistical requirements, also from third parties (e.g. DAAD=German Academic Exchange Service).

## Data Storage

We store your personal data in accordance with the GDPR. The data will not be stored longer than is strictly necessary to achieve the purposes for which the data have been collected. If you have been selected to participate within the AGORA project we will delete the documents, you have submitted five years after the end of the year of participation. In all other cases, the documents will be deleted three years after the end of the year the submission process has ended.

## Your rights and further information

You are entitled to submit an access or rectification request to HM. When making this request, please indicate clearly that this relates to an access or rectification request based on the GDPR. You may also request that your data be erased, although this is only possible insofar as this allows HM to continue to fulfil its legal obligations, such as the legal retention period. Send your request to the email address datenschuztbeauftragter@hm.edu, clearly mentioning the type of request in the subject line of your mail. You may also submit a complaint to the Bavarian Federal Authority for Data Protection regarding the use of your data.

For further information, please refer to https://www.hm.edu/en/optout\_english/optout\_1.en.html.