

Student name :

## LEARNING AGREEMENT FOR STUDIES (Erasmus+ Partner Countries)

### B.1 - Before the mobility

Academic year 20\_\_/ \_\_

#### The Student

Last name(s)			
First name(s)			
Date of birth		Nationality <sup>1</sup>	
Sex [M/F]		Semester	
Study cycle		Field of Education (Code)	
Email (No hotmail or live)			

#### The Sending Institution

Name	Hochschule München University of Applied Sciences (HM)		
Erasmus code (if applicable)	D MUNCHEN06	Department	
Address	Lothstraße 34 80335 München	Contact person name	
Country, Country code	Germany, DE	Contact person e-mail / phone	

#### The Receiving Institution

Name		Address	
Faculty		Erasmus code (if applicable)	
Department		Country, Country code	
Contact person <sup>2</sup> name		Contact person e-mail / phone	

<sup>1</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>2</sup> **Contact person:** A person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution.

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**I. Study Programme at the Receiving Institution before the mobility**Planned period of the mobility: from ..... till .....  
dd/mm/yyyy dd/mm/yyyyTable A: Study programme at the receiving institution

<b>Component<sup>3</sup> code (if any)</b>	<b>Component title at the receiving institution</b> (as indicated in the course catalogue)	<b>Semester</b> [e.g. autumn / spring or term]	<b>Number of (ECTS) credits to be awarded by the receiving institution upon successful completion</b>
		Min. 15 ECTS	Total:

**Web link to the course catalogue at the Receiving Institution describing the learning outcomes:**

**Language competence of the student**The level of language competence<sup>4</sup> in \_\_\_\_\_ that the student already has or agrees to acquire by the start of the study period is:A1  A2  B1  B2  C1  C2  Native speaker 

<sup>3</sup> An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

<sup>4</sup> **Level of language competence:** a description of the European Language Levels (CEFR) is available at: <https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

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**II. Recognition at the Sending Institution (HM) before the mobility**

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad  
NB no one to one match with Table A is required.

Component code (if any)	Component title at the receiving institution (as indicated in the course catalogue)		Component title at the sending institution (as indicated in the course catalogue)	Semester [e.g. autumn / spring or term]	Number of (ECTS) credits to be recognised by the Sending Institution (HM)
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
		↔			
				Total:	

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 Recognition of courses without grades.  Recognition of courses with grades.

Please observe study programme related regulations regarding the recognition.

**Responsible person in the Sending Institution (HM)****(Vorsitzende/r der Prüfungskommission** or other responsible person for recognition of courses)

Name:

Signature:

Date:

**If the student does not successfully complete some educational components, the following provisions will apply:**

The student will be asked to confirm whether the exam can be retaken at the partner institution, or the missing (ECTS) credits will need to be earned from courses which are within the course catalogue of Hochschule München. If the student does not obtain at least equivalent to 15 ECTS credits per semester, the Erasmus+ grant may be reclaimed from the student. Please be aware that some universities (especially in the UK) have their own credit points which need to be converted to ECTS.

**III. RESPONSIBLE PERSONS****Departmental Coordinator (Auslandsbeauftragte/r) in the sending institution (HM):**

Name: \_\_\_\_\_ Position: Departmental Coordinator

Phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Responsible person<sup>5</sup> in the receiving institution:**

Name: \_\_\_\_\_ Position: \_\_\_\_\_

Phone number: \_\_\_\_\_ E-mail: \_\_\_\_\_

**IIII. COMMITMENT OF THE THREE PARTIES**

By signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries).

The Sending Institution and the student should also commit to what is set out in the Erasmus+ grant agreement.

The Receiving Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.

<sup>5</sup> **Responsible person at the Receiving Institution:** the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

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The Sending Institution commits to recognise all the credits gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties.

The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

**The student**

Student's signature

Date: \_\_\_\_\_

**HM Departmental Coordinator (Auslandsbeauftragte/r)**

Responsible person's signature

Date: \_\_\_\_\_

**Responsible person at the receiving institution**

Responsible person's signature/ seal

Date: \_\_\_\_\_